

Frequently Asked Questions Exporter Registry Form

1. What is HUM Number?

A unique HUM number is issued to every industry which makes registration on the harudhyam.edisha.gov.in portal. In case you are registered on the Harudhyam portal and you have been issued a number then it is mandatory to fill in the same.

2. Who is a new exporter?

Anyone who does not yet have an Importer Exporter Code (IEC) and intends to export in the future or anyone who has an IEC but has exported for less than the duration of a year. If you do not have an IEC, then you may contact the Foreign Cooperation Department for assistance. If you are a service provider then IEC is not required unless you want to avail the benefits provided under India's Foreign Trade Policy.

3. Who is an existing exporter?

Anyone who has an Importer Exporter Code (IEC) and has exported for the duration of a year or more. If you are a service provider then IEC is not required unless you want to avail the benefits provided under India's Foreign Trade Policy.

4. What is an Importer Exporter Code?

An Importer -Exporter Code (IEC) is a key business identification number which is mandatory for export from India or import to India. No export or import shall be made by any person without obtaining an IEC unless specifically exempted. For services exports however, IEC shall be not be necessary except when the service provider is taking benefits under the Foreign Trade Policy.

The IEC is issued by the Directorate General of Foreign Trade (DGFT) based on an application. The nature of the entity obtaining an IEC may be any of the following- Private Company, Public Company, Proprietorship, Partnership, LLP, Trust, HUF, Society.

5. What if I do not have an importer exporter code?

You can fill in the exporter registry form even without an importer exporter code. For obtaining the importer exporter code, you may contact you may contact the Foreign Cooperation Department for assistance.

6. What if I do not have a website?

You may leave the cell blank.

7. Which e-mail address should be provided?

Please provide a valid email address which is in use and accessible by you. An activation link will be sent to this e-mail address with login details for accessing the system in the future.

8. Whose PAN details should be provided?

PAN details of the entity who is an existing exporter or a new exporter should be provided. The nature of the entity may be any of the following- Private Company, Public Company, Proprietorship, Partnership, LLP, Limited Company, Trust, HUF, Society.

9. What if I do not have an importer exporter code?

You can fill in the exporter registry form even without an importer exporter code. For obtaining the importer exporter code, you may contact Haryana's Export Helpdesk.

10. Who is an authorised person?

An authorised person is the owner of the export entity. The owner may be any of the following- CEO, CFO, Managing Director, Managing Partner, Director, Founder, Chairman, Chairperson, Proprietor, General Manager etc. The contact details including phone number and e-mail address of the authorised person should be provided.

11. Is filling out the annual performance data mandatory?

Yes. It is mandatory to fill in the annual performance data only for the existing exporters. The new exporters are exempted from filling in the annual performance data.

12. For which year must the annual performance data be filled?

The data must be filled for the latest financial year.

13. Can I choose more than one exporting country?

Yes. If more than one country is to be selected, the selection is done by checking multiple countries from the drop-down menu.

14. What is HS Product Code?

Harmonized System (HS) code is an internationally standardized system of names and numbers which is used to classify traded products.

15. Is filling out the 6 digits HS Product Code mandatory?

Yes. It is mandatory for an existing exporter to provide the HS Product Code for the good that the exporter is exporting. The existing exporter who exports services need not fill it.

16. What if I export Services?

You may choose the service sector under which the services provided by you are likely to fall.